

Pinpoint Cambridgeshire is a Registered Charity, No: 1156920

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**Meeting Notes from  
Cambridgeshire Partners in Commissioning Group (SEND)  
29 November 2017  
Maple Centre, Huntingdon**

**Present:**

Sarah Conboy, Pinpoint (Chair)  
Carole Darlow, Pinpoint  
Sharif Al-Rousi, Cambridgeshire County Council  
Fay Dutton, Pinpoint Trustee & parent representative  
Jackie King- Pinpoint  
Eve Redgrave – Pinpoint  
Lee Miller, CCG  
Sandie Smith, Healthwatch Cambridgeshire  
Roland Casson – CCC – Clinical psychologist.  
Pamela Parker – CCC Clinical psychologist  
Bianca Cotterill – Parent representative  
Helen Phellan – SEND Manager  
Liz Day – Parent representative

**Apologies:** Bob Wilson, Tandy Harrison, Emma Britton

**1. Welcome and Introductions**

Sarah welcomed everyone to the meeting and introductions were made.

**2. Minutes and actions from last meeting (28 June 2017)**

Minutes agreed as accurate. Follow up on actions from the last meeting:

**AP1** – Sharif to liaise with Anita Hewson to identify a PfA group. **Carried forward – Siobhan MacBean has started a group & initial meeting taken place. Needs to link up with Siobhan.**

**AP2** – Bob to speak with Kirsten about including parents in the dyslexia survey design, also check with Fay. **Carried forward**

**AP3** – Lenja to circulate Terms of Reference with minutes. **Done**

**AP4** – Lenja to share co-production guide with minutes. **Done Bob, Fay and Kirsten to work together.**

**AP5** – Lenja to contact Jo Rooney for further details re: health SEND co-ordinators. **Jo Rooney has now left & existing staff are covering Job. – Linda Houghton? individual cases, strategic matters Lee M. Actively recruiting for replacement.**

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**AP6** – Lenja to pick up with Meredith and Helen P how issues with Local Offer are being addressed. **Under review. Scheduled for January 2018 – Teresa Grady. Link with Kari regional meeting.**

**AP7** – Lee to ask Nick White, CPFT for a statement on ASD 11-18 diagnostic service. **Item 4**

**AP8** – Lee to link Eve and Kathryn Goose re: November conference **Done**

**AP9** - Lenja to invite Tandy to join Lifelong SEND focus group. **Done**

**AP10** - - Sharif to make links with children's participation team to gain young people's views for SEND vision and priorities. **Needs to be revisited – Helen Phelan. Sandy S, Sharif.**

### **CCG update – Lee**

SEND working group and transforming care.

Deprivation of liberty/ASD/behaviour. Previously focused on adults but covers all ages. There is an expectation of early intervention.

Out of area placements – specialist services needed locally and provide a Centre of excellence/ specialist service with multi-disciplinary approach. Possible future work for pinpoint and join up with Pam Parker who is overseeing the positive behaviour support project.

ASD diagnostic service - not up and running for 11-18

**AP1 – Lee to provide key info on referral procedures and criteria/access to services.**

Emotional well-being leads are now in place -. launch tomorrow at conference. How the service will link up is under discussion. The service was scoped on numbers coming through and needs to be monitored. 6 months review – March 2018. Access criteria needed - Nick White is the lead. Health watch linking in with service. Emma Amez – health watch.

3 transition workers are now in Cambs plus peer support workers.

**AP2 Lee to provide an update before December end.**

CPFT -there is a cliff edge at 18. Looking at amalgamating the teams and trying to protect the children's resource. This should improve services. Looking at transitions into all services. All age pathways. Service is better under 18 than over 18 – trying to amalgamate teams. Fear of losing excellence in children's services and adult services need to work to that model.

Sharif – CHUMS, previously school counselling. New provider is in place and the service is launching January 2018. Different specifications – will be groupwork & 1:1 intervention. There will be increased provision including online resources, as well as the group and sessions on offer. Hopefully embedded by Spring 2018. Interim concerns from members – caseload high at Centre 33 and it was noted that it was disappointing that the established provider was not continuing. Concern were noted about: the future of Centre 33 and YMCA without this funded work and; how CHUMS will suit the needs of the most vulnerable.

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Pre-screening will be done CHUMS. There will be additional support and advice to schools. CHUMS will work with front line staff. Pinpoint will be able to assist with the communication of new services and to provide on the ground feedback. Emotional health and wellbeing conference tomorrow. Workshops to raise awareness. This is an opportunity to celebrate how far services in the county have progressed. Sharif is the point of contact if there are any issues.

Jo Rooney's post is vacant – she left in July. Lind Houghton is picking up individual clinical cases. Lee Miller is picking up the strategic lead and policy. Interim staff will help on capacity. Transforming Care Partnership – all age – will be the focus of future work. Pamela and Lee will join up work as there are potential synergies.

### **3. Update from Ofsted/CQC SEND reforms area inspection**

Lifelong frame work – looking at it from a parent and family's perspective – what are the services and where are the gaps. SEND action plan - there are multiple plans, so they are bringing all the SEN plans together – Self evaluation framework as basis. CCC will use the Self Evaluation Framework (SEF) on an annual basis.

The Cambridgeshire and Peterborough SEND Sufficiency Review is looking at the principles and ways of working. It will take account of parent voice and parent focus groups. It will look at joint priorities and ways of working. This will be out end of Jan and produce data of where the local needs are and feed into the action plan. In the Spring the review will work with parents, members, key managers and health to look at data and feedback. Pinpoint to work with Leesa to review the data. Link with NM. 5-year plan. Lead – Leesa Murray. Data collection by independent contractor - Firstplanner

**AP3 - Helen to circulate the action plan & self-evaluation plan by end of December.**

**AP4 – Helen has provided an updated structure chart which she will also circulate asap.**

Helen Phelan leading on commissioning for SEND, except transport. Health is led by Janet Dullaghan.

Budgets – possible to feedback on cuts/impacts – SEND Performance Board via Wendy Ogle-Welbourn. Helen will be meeting with Schools' Forum on 13 December to look at high needs block funding and to consider how this is working. £2mil overspend on high-needs block budgets. Other LAs are in a similar or worse position. Feeding back to DfE every 6 months.

### **4. Network meeting update – Eve Redgrave**

Looking at the Thrive model. Lots of input from parents, schools, and partners. Many parents and schools hadn't heard of it. Parents want training in mental health – its free to workers but not parents– Rachel Ewan & Rachel Tout.

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CHUMS – Training currently available to schools – can we offer this to parents? Need to look at training across the board and how to reach more parents. Good online resources but won't suit all. Needs practitioner input.

**AP5 Sharif to consider if we can add in free parental training.**

DfE project – East Cambs & Fenland Partnership. Opportunity funding – Helen and Lee are working together on this. The project is about removing barriers - mental health as a barrier to achievements. It's a 3-year DfE funded project. It will include training for parents.

Under 11's – insufficient / lack of mental health resources. GPs will need resources as they appear to be referring on at too early. CHUMS from primary age only.

Under 11's parenting advice is more effective.

**AP4 Lee will take back feedback about GP and feed into system.**

Healthwatch – the Clark research relates to this – Update at next meeting.

**AP6 Sandie to present at next meeting**

Service appear to be based on the neurotypical and not tailored to meet the needs of our client base: this needs to be reviewed

**AP7. Eve will produce a report to be shared with commissioners & Healthwatch.**

## **5. Accessible information report – Sandie Smith. Healthwatch**

Sandie shared a copy of the accessible information as standard brochure. Looking at the findings of 2 separate projects looking at the experiences of people who need accessible information when they use health or care services across Cambridgeshire and Peterborough. Further collaboration with GPs and hospitals in the region are being undertaken by Healthwatch.

## **6. Update from positive behaviour support project – Pamela Parker**

The two-year project (2017 – 2019) has been set up to work with children and young people with significant learning (intellectual) disabilities whose challenging behaviour is placing them at high risk of exclusion locally (family, school, community support, overnight respite). At present it is a small team of a clinical psychologist, assistant psychologist, and mental health nurse. The project team can work more intensively and flexibly than is usual locally but will work alongside, rather than instead of, existing supports. The project team will use a Positive Behaviour Support approach to understand and manage challenging behaviour. The work of the project will be evaluated with support from outside academic agencies, so that we can get a clearer understanding of what works locally for young people with challenging behaviour as well as some of the barriers to young people and their networks getting the support that they need. They are also running Family days so enable other families in similar situations to meet and give mutual support. The youngest on the project is 8 and the oldest 17 years.

**AP8 Carole to add Pamela to the distribution list.**

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**AP9 Helen and Lee to look at the links between this project and the other strategic work and report back.**

**7. Dyslexia survey & guidance update – Fay Dutton**

Fay has been working with Kirsten. Kirsten has made some changes: Fay believes further input is needed as the guidance doesn't reflect the spectrum of dyslexic children. Fay posed the question: how do we get this used? Ideas included - SENDIASS roadshow, Pinpoint – groups, Teresa Grady – Leaflet. Local Offer. Cambs website. Fay gave Enfield leaflet as an example of good practice. Teresa has done some work on this

**AP10 Fay and Liz to meet with Kirsten asap.**

**AP11 Helen to share with her team.**

**8. Local offer update – Fay Dutton**

CCC website is still a real issue. Liz asked whether it was possible for 'text to voice' to be provided for those who are sight impaired – for Pinpoint and CCC

**AP12 Ask Kari for update following meeting she is attending today.**

Sandie provided copies of Healthwatch's document 'Accessible Information as Standard'. This outlines the expectations for identifying and addressing communication needs. Healthwatch are working with GPs and dentists across: Addenbrookes, NW Trust, 111 Service provider, Papworth and the Ambulance Service.

**9. Feedback from participants – key issues & concerns**

**Transition from children's services to adults: AKA 'Going over the cliff'**

Bianca flagged up that the transition from children's to adults continence service has not gone smoothly and it's been very difficult to source basic continence pads for her daughter. This forms part of a bigger picture of tricky transition.

**AP13 Pinpoint to feedback to Lee.**

**AP13 Sharif to review with PfA.**

**AP14 Lee to alert contract manger about procurement.**

Jackie feedback that the first PfA group for parents was in Feb 2015. Parents fearful and tearful over their YP transition to adult services due to a lack of: information, a clear time line and who needs to do what and when this needs to be done. Key staff need to be named and identified and easy to reach. They also need to be identified to parents and YP going through the process. 3 years on, we are still in the same situation or worse, with parents reporting social workers not being named and feel that they need be to experts on all aspects of their YP's life – such as benefits, housing, MCA, work, support, education. Some very well-informed parents report good experiences of transition; however, others don't paint a good picture. The basics are that they need to know who does what and when and who can support them through the process. It's acknowledged that Siobhan MacBean has relaunched the CCC PfA group and Jill Johnson has

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mentioned a leaflet that can be made available for parents (using Bedford CC template as an example of good practice) that she devised.

## **10. Topics and debates for future meetings**

**Transitions / PfA (Fay)**

**SEN Support (Fay)**

**Wheelchair services (Bianca)**

## **11. Any other business**

Home to school transport - draft from summer. Went for comment. Back to LA for comment by taxi and schools. Due to be in place by Dec.

**AP15 Eve to chase and send to Liz Day.**

Pinpoint's Strategic plan has been launched: we have 4 key areas for development.

**AP16 Carole to circulate document.**

**Dates of next meeting: March 2018**

**Summary of Action Points**

- AP1 –**
- AP2 –**
- AP3 –**
- AP4 –**
- AP5 –**
- AP6 –**
- AP7 –**
- AP8 –**
- AP9 -**
- AP10 -**